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Government of Jammu & Kashmir
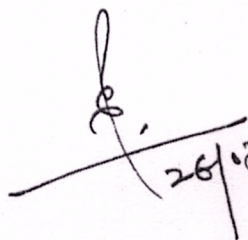## Information Technology Department
Civil Secretariat, J&K

Subject: Digital Jammu & Kashmir Week, 2022 w.e.f. 25th July, 2022, directions thereof.

Circular No. 09–JK(ITD) of 2022
Dated: 26.07.2022

With reference to the Digital Jammu & Kashmir Week, 2022 inaugurated by Hon'ble Lieutenant Governor, Jammu & Kashmir on 25th July, 2022 at SKICC, Srinagar, the directions of Chief Secretary, J&K regarding activities to be undertaken and completed by Departments/ Deputy Commissioners **by or before 15th August, 2022** positively are as under:

1. Carrying out of Government Process Re-engineering (GPR) of all 209 online services by the respective departments within 15 days. All departments to make a presentation on the outcomes of the departments in this regard.

2. Shifting of all online services to e-UNNAT (Unified Service Delivery Portal) with API interface within one week.

    (MR. Sanjay Gupta, DIO, NIC, Jammu (Contact No. 9419117610) & Imran Sufi, Project Manager, JaKeGA (Contact No. 8492032401) would provide technical assistance, if required)

3. All HoD offices and DC Offices to shift all their working to e-office and submit compliance within a fortnight. Besides, department to bring down pendency of e-office files on e-office to less than 500 within a week. Departments that are laggards to ensure timely action for improving the performance of their respective departments.

    (Mr. Irfan Ahmad, Project Manager, JaKeGA (Contact No. 9070181818) and Mr. Arun, Analyst, JaKeGA (Contact No. 7006687232) would provide technical assistance, if required)

4. Integration of Rapid Assessment System (RAS) with all online services launched till date by all the departments.

    (Syed Aijaz, Consultant, SeMT (Contact No. 9906730631)

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would provide technical assistance, if required)

5. Efforts to be made for digital inclusion at all levels i.e. Digital JK, Digital Districts, Digital Blocks, Digital Panchayats and Digital Villages. Every citizen to get connected under connected Digital J&K Mission. A detailed report of action taken by the departments to be submitted by 10th August, 2022.

All departments to strive to shift to the category of Digital Departments with a clear set of deliverables.

Sd/-
(Prerna Puri) IAS
Commissioner/Secretary to Government
Information Technology Department

No:IT-Gen/282/2022   Dated: 26.07.2022

Copy to the:
1. All Administrative Secretaries.
2. Divisional Commissioner, Kashmir/ Jammu.
3. All Head of Departments.
4. All Deputy Commissioners.
5. Chief Executive Officer, Jammu & Kashmir e-Governance Agency (JaKeGA).
6. State Informatics Officer, NIC.
7. Private Secretary to Chief Secretary, J&K for information.
8. Private Secretary to Commissioner/Secretary to Government, Information Technology Department.
9. Head, State e-Mission Team.
10. I/C Website, Information Technology Department.

(Dr. Rajinder Kumar Khajuria) JKAS
Additional Secretary to Government
Information Technology Department